



## ACADEMIC AFFAIRS OFFICE

2/F College Main Building | local 155 | [vpaa@lcc.edu.ph](mailto:vpaa@lcc.edu.ph)

**REF. NO.** : ACAD-COM. 25, s. 2019-2020 February 05, 2020

**FROM** : **SR. JOAN BC S. INFANTE, OSA, PhD**  
 Vice-President for Academic Affairs/ Chancellor

**RE** : **ACADEMIC EVENTS, REMINDERS, AND ACTIVITIES**  
**FROM FEBRUARY – JUNE 2020**

College	Senior High School	Grade 6 / Junior High School	Events, Reminders and Activities
--	--	January 27 & 28	Deliberation of Academic and Behavioral Concerns
Feb 21 (students) and Feb 22 (parents)	Feb 21 (parents)	Feb 13 & 14	Graduating Students' General Assembly & Orientation
Mar. 26 & 27	Feb 4 to 7	March 2 & 3 / 4 & 5	Graduating Students' Days (Career Day/s)
Feb. 29			Deadline – submission of Summer Class Schedule
		Mar 17	Graduation Rites – Preparatory School
Mar 6			Honor's Convocation of the Dean's List of the 1 <sup>st</sup> semester A.Y. 2019-2020
March 23 - 25	March 5 & 6	March 5 to 7	Final exams of graduating students
		Mar 27	Graduation Rites – Grade 6 AM: Baccalaureate Mass PM: Graduation Ceremonies
April 17 (including Graduate School)	Mar 30 & 31	Mar 28	Graduation Rites AM: Baccalaureate Mass PM: Graduation Ceremonies
Mar 30 – April 4			Final exams, undergrad *Due to the SHS graduation rites, college students will have to enter the school on Mar. 30 & 31 via Rizal Gate, passing through the 3 <sup>rd</sup> floor of Galo-Gatuslao wing.
	Mar. 30 & 31		Graduation Rites AM: Baccalaureate Mass PM: Graduation Ceremony
March 31	March 16	March 16	Submission of Grades
	March 18	March 16	Deliberation of Honors
April 2	March 16 to 18	March 16	Deliberation of graduating students
April 2	March 18	-	Submission of List of dropped and failed GS / Deliberation of Grades
April 4	March 13	March 24	Graduating Students clearance due



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April 6	March 16	March 18	a. Submission of List of academic/Non-academic awardees for Program inclusion
			b. Submit a copy to VPAA's office a day after for approval
April 10	March 23	<i>c/o IS Awards Committee</i>	Submission of Medals, Trophies, Plaques, etc. to the Registrar
April 13 & 14	March 26 & 27	-	a. Releasing of togas
			b. General Rehearsals (priority be given accordingly)
			c. Release of graduation programs & ribbons
April 13 – 16 (am)	March 25 (am) & March 26 (am)	March 23(am) & March 24(am)	Baccalaureate Mass Practice (Quadrangle)
April 13 – 16 (pm)	March 25 (pm) & March 26 (pm)	March 23 (pm) & March 24 (pm)	Graduation Ceremony Practice
April 18			Last Day – Submission of 2 <sup>nd</sup> Semester Grades for Undergraduate
April 20 - 30			Summer Enrolment
April 20			Enrolment of incoming Freshmen/New students for AY 2020-2021 begins
April 25 (am)	April 6	-	Last day of returning of toga
May 4 – June 11			Summer Classes
June 19			Last Day – Submission of Summer Classes Grades
June 22			Enrolment of Upper Class Students who have Summer Classes

*Anima una et cor unum in Deum!*